

How to: Write a progress review in ECT manager

1. Select your ECT

LEICESTERSHIRE & RUTLAND Teaching School Hub

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Name	TRN	Start Date	School	Status
ECT, Training	Not Available	23/08/2021	[12345] Demo School	Authorised

2. Select 'Fill in'

Overview - Training ECT

ECT Overview

Personal Details

Training Information

Tutor & Mentor

Contract Details

ECF Details

Print Details

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Induction Type: Two year ECF induction (starting on or after 1st Sept 2021) - [change](#)

Status: Authorised **Completed FTE:** 0

Teacher Ref No. (DfE): N/A **Contract FTE:** 1

Date QTS was Awarded: Not Eligible (**Not Verified**) **Remaining FTE:** 6

DOB: 26/03/2000 **Reports Completed:** 0

Start Date of Induction: (at this school) 23/08/2021 **Next Report Due:** 23/11/2021

School: [\[12345\] Demo School](#) **Estimated End Date:** 25/07/2023

Tutor: [Training Tutor](#) - [change](#) **Number of Days Absence:** 0

Contact Preferences

Marketing during Induction: Yes **Contact After Induction:** No

Progress Reviews and Assessments

Term	Type	FTE	Term	Status	Actions
1	P	1	23/08/2021 - 22/12/2021 Due: 23/11/2021 Submitted: N/A Reviewed: N/A	Available	Fill In Print Edit Admin

[+ Add](#) [Regenerate PDFs](#)

Website Login Information

3. Select Continue

Progress Review Form - Details for Term 1 - Training ECT

Completed By:

Please select whether the school entered this report online through the ECT Manager service, or whether you are an Appropriate Body entering the details of a paper copy.

Online - Completed by the School

Online - Entered by the Appropriate Body from a Paper Assessment on Behalf of the School

Offline - Uploaded By Appropriate Body

This term's contract details:

Before completing the form, please confirm contract details for the term below. When you press 'Continue', you will then be taken to the form.

Contract Type: Permanent

Days Per Week: 5

If any of these details are incorrect, please [click here to update them](#) before continuing.

Continuing Next Term

Will this ECT be remaining at this school for all or part of the next report period?

Yes

No

4. Tick the relevant box for your ECT and write a brief summary

Progress Review Form - Details for Term 1 - Training ECT

Support and Entitlements

Has the ECT continued to access a programme of support based on the Early Career Framework and received all of their statutory entitlements?

Received Support and Entitlements? Yes

Recommendation

At formal assessment points and to successfully complete induction, the ECT's performance against the Teaching Standards will be assessed. Based on current performance and rate of progress, is the ECT on track to successfully complete induction by the end of their induction?

The ECT is on track
Based on current performance and rate of progress, the ECT **is on track** to successfully complete induction by the end of their induction

The ECT is not on track
Based on current performance and rate of progress, the ECT **is not on track** to successfully complete induction by the end of their induction

Further Information

Give brief details for the reason(s) for your answer to whether the ECT is on track. Where an ECT is deemed not to be on track to successfully complete induction, list any teaching standards (including personal and professional conduct) where there is a cause for concern and how any evidence supports that concern.

Currently on track to meet all Teachers' Standards.