

ECT Registration Process – Cohort 26-27

For ECTs, you will need TRNs, DoBs, Contact details, Contract details and ITT Training details. (And any previous ECT Assessments, if relevant). For Mentors, you will need TRNs and DoBs.

Appropriate Body

ECTS MUST BE **REGISTERED BEFORE THEIR INDUCTION** WITH YOUR SCHOOL CAN BEGIN

A

Register ECTs on ECT Manager for us to monitor termly Progress Reviews and Assessments.

Ensure you select the correct Hub – see logo – there are several similar names in Leicestershire, ours is the only one which says RUTLAND.

Register now

COMPLETE?

B

Upload any Progress Reviews / Assessments where an ECT has transferred from a previous School.

AB queries email

ECT Manager how to

COMPLETE?

Early Career Training Programme

NOTE: YOU NEED **BOTH** AB AND ECTP REGISTRATIONS

1

Register and link all ECTs and Mentors with DfE

This will then pull through to Ambition Institute as our ECF Provider. Ambition have produced a recording of their recent Registration and Onboarding Webinar.

Watch webinar

Register ECT

COMPLETE?

2

Onboarding instructions

Ensure ECTs and Mentors and you as Induction Tutor follow "onboarding instructions" in the automated email from Ambition Institute.

Contact ectsupport@ambition.org.uk if there is a problem with onboarding – they will need to see a DfE Screenshot of Registration. Please also copy the Hub in ecf@lirtshub.org.uk.

Onboarding

COMPLETE?

3

Induction Tutor

As Induction Tutor, you will have oversight of their engagement, observations, steps, targets, and can send nudges/praises along the way.

Steplab

COMPLETE?

4

Time Management

Ensure your ECTs have weekly 10% additional ECT time (above PPA time) and Observations and Mentor Meetings. (ECT2s 5% ECT time)

Download Induction

COMPLETE?

5

Conferences and Clinics

Ensure your ECTs and Mentors are booked onto our Conferences and Clinics as appropriate, once these are published. (If you are Lionheart, LIFE or RISE Trust, please follow your Trust ECTP Dates).

Events

COMPLETE?